



These Product Notes apply to each order that Thomson Reuters accepts from you for print, Checkpoint, Westlaw and Proview products. These Product Notes modify or supplement the master or general terms in the order form applicable to the products or services. Where there is a conflict between the master or general terms and these Product Notes, these Product Notes will take precedence.

1. DELIVERY

- 1.1 You accept that dates we give you for delivery are our best estimate, are given in good faith and may be subject to change without notice. We will deliver products ordered to the address supplied on your order form or to an alternate address that we agree in writing. You agree that delivery will be complete when the products are dispatched to your nominated address. Delivery by us to a carrier will be deemed to be delivery to you.

2. RISK AND TITLE

- 2.1 The risk in any products that you order from us will pass to you on delivery, irrespective of when payment is completed. You agree that all products remain our property until you have paid for them in full. Until then, you acknowledge that we remain the equitable and legal owner and that you are in possession of those products only as our bailee until you have completed payment. You are liable to pay in full the price of any products delivered to you. If you fail to pay for products by the due date for payment, we will be entitled, upon reasonable notice, to retake possession of the products, resell them and keep the proceeds of the sale. Any shortfall remaining in the amount owing after resale will remain a debt owed by you.

3. RETURNS AND CANCELLATIONS

- 3.1 You must notify us in writing that you wish to cancel your order for any subscription product or service no later than 30 days after the date of your first invoice from us (“**Cooling Off Period**”). Cancellation of annual subscription products or services after the Cooling Off Period is governed by the provisions of the master or general terms.
- 3.2 Where the subscription attracts a charge per update, you may cancel that update provided you send us your cancellation in writing within 30 days of the date of the invoice for that update. Cancellations must be notified by email to Legal.ANZ@thomsonreuters.com for legal products and services and to SupportANZ@thomsonreuters.com for tax & accounting products and services. If you do not provide notice of cancellation in writing, you will not be entitled to a refund, unless required otherwise by law. No other products or services may be cancelled once purchased, except where required by law.

4. PROVIEW

If you have access to Proview, the following additional terms apply:

- 4.1 Subject to the further provisions below, the licence in respect of eBooks and eSub is a non-exclusive, non-transferable, limited licence permitting you to download and/or access the eBook or eSub online via the ProView Software (“**Software**”). You are licensed to use eBook or eSub content solely in the regular course of legal, tax and accounting research related work.

- 4.2 The licence to use an eBook includes continuing access to the version of the eBook current at the time of your purchase.
- 4.3 The licence to use an eSub includes continuing access to the eSub for the duration of your subscription period only and includes updates to that eSub issued during your subscription period.
- 4.4 Where you have purchased access to an eBook, you may annotate the eBook by highlighting, bookmarking, creating notes or using any similar feature made available during the term (“**Annotations**”). We do not undertake that your access to the Annotations will be perpetual, but we will provide you with access to your Annotations for so long as the version of the eBook and the ProView software are generally available, provided that your licence is not terminated for any other reason.
- 4.5 Access to an eBook or eSub via an Internet Protocol Range (“**IPR**”) is limited to the IP ranges listed in your order and the IP ranges listed must be unique to your organisation. The IPR access licence only allows users within your organisation to access the eBook or eSub. The user may not share access with anyone outside your organisation or download the content to a device not allocated by you or registered to the user and all devices must be registered with us.
- 4.6 If you are providing access to an eBook under a library management system that has been approved by us, you may provide access to a member of your library provided that use by the member is subject to the terms of this licence and each copy of the eBook to which you purchase access may only be lent to a single user for the duration of the loan period.
- 4.7 You may not cancel the purchase of access to an eBook or return a print copy of a publication sold in conjunction with an eBook.
- 4.8 We may terminate your licence, including access to Annotations if we lose the right to offer the content, discontinue the ProView software, or are otherwise unable to offer content or if you breach the terms of this licence. We may update your version if necessary to maintain access to the content. Upon termination, your right to access, use and retain eBooks or eSubs will terminate and we reserve the right to delete any Annotations that may be attached to terminated eBooks or eSubs.